



# HORIZON SCHOOL

HOME OF THE HUSKIES, EST. 2011

Greetings, Horizon and ATEC West Parents and Guardians!

July 2022

I hope that your summers are going well! As the principal of Horizon School and ATEC West, it is my pleasure to welcome new and returning families to another great year at Horizon and ATEC. Our staff are excited to work with and support your students to reach their maximum potential. This is such a great place to work and learn!

Here are some important pieces of housekeeping information for the upcoming school year:

**Open House:** Tuesday, August 16 from 2-4 pm (Horizon and ATEC West will be in their respective campuses)

**First Day of School:** Wednesday, August 17 (Preschool and Kindergarten students start on August 24)

**Communication from Principal Heaps:** I will continue to use our School Messenger system to provide parents/guardians with information (mostly emails, but some will be phone callers). To make sure you receive my communications, please ensure you have your current phone number(s) and email(s) in Skyward and that you follow these steps:

1. Log into Skyward
2. Click on "Skylert" on the list of options on the left side
3. Ensure the boxes are checked for all types of communication for phone and email (especially "General")

**Emergency and Release Information Form:** We will need this form filled out (form enclosed). This helps us know who to contact in emergencies and who can check out our students. There may be times when other staff are watching the office and won't have access to Skyward. Please return by the 1<sup>st</sup> day of school.

**Care Plans and Medicine/Feeds:** Our school nurses have sent out nursing care plans to each parent. For some parents they've sent medicine authorization forms. These are due by the 1<sup>st</sup> day of school. If you did not receive one please call the school (801-610-8728). We want to make sure we are ready to go on day one to meet the medical and health needs of our students. Health and safety are paramount!

**ATEC West:** ATEC West has changed campuses. It is now located in the white satellite building on the west side of the Vista Heights Middle School by the tennis courts. Here are some items to be aware of:

- The phone number for ATEC West is (801) 610-8738
- Drop off and pick up will happen at the satellite building. We have an office there to help you.
- All postal mail will still be coming to Horizon. We ask that you not mail anything addressed to Vista Height Middle School.
- We have a conference room at the satellite. IEP meetings will be held at the new campus.

**School Meals:** School meals will be going back to being charged. Please see the flier included with this letter for details about cost for the upcoming year and the application for free/reduced meals.

We look forward to serving, supporting, and teaching your students. Here's to another great year ☺

Go Huskies!

Dan Heaps, Principal